

FOR OFFICE USE ONLY

Date application was submitted by agency: _____

Date application was submitted for approval: _____

Notes: _____

Once completed, please send this application form and any supporting documents to: isp@hcdsb.org

AGENT/CONTACT PERSON

Last name: _____ First name: _____

Male Female Position: _____

Country of citizenship: _____

First language: _____ Other languages: _____

Mailing address/branch location: _____

Business telephone: _____ Email: _____

Website: _____

AGENCY

Name of business: _____

Other locations (city and country): _____

Is your business registered in Canada or another country? Yes, my business # is: _____ No

If your business is registered in China, please provide proof of your *Study Abroad License*

Yes, proof of my *Study Abroad License* from the National Government of the P.R.C. is attached

Owner's last name: _____ Owner's first name: _____

Business title: _____ Male Female

Mailing address: _____

City: _____ Province/State: _____

Country: _____ Telephone: _____

Email: _____ Website: _____

Years agency has been in business: _____ Years recruiting for Canadian schools: _____

STUDENT RECRUITMENT

List countries of recruitment:

Number of students placed in Canadian schools:

2019/2020: _____ 2018/2019: _____ 2017/2018: _____ 2016/2017: _____ 2015/2016: _____

List the school boards you have placed students with:

Do you provide Custodianship Services? Yes No

Do you arrange Homestay for students? Yes No

REFERENCES

List two references from different school boards that you have placed students with:

Reference #1

Full name of reference: _____

School board: _____ Years working together: _____

Business title: _____ Business telephone: _____

Email address: _____ Website: _____

Other information: _____

Reference #2

Full name of reference: _____

School board: _____ Years working together: _____

Business title: _____ Business telephone: _____

Email address: _____ Website: _____

Other information: _____

ADDITIONAL INFORMATION

How did you hear about the HCDSB?

- Internet Search Professional Referral Student/Parent Referral Agent Fair Advertisement
 Other, please specify: _____

What are your reasons for wanting to become an agent for the HCDSB?

- Client request Reputation Fraser Report ranking EQAO ranking Halton Region's safety ranking
 Selection of schools Quality of schools Specialty program, please specify: _____
 Commission structure By recommendation, please specify: _____
 Other, please specify: _____

What does the HCDSB offer that is most attractive to potential International Students?

- Quality of programs Availability of ESL support in all schools EQAO ranking Fraser Report ranking
 School locations Uniforms Proximity to major cities Halton Region's safety ranking Catholic
 Free transportation for eligible students Student/Teacher ratio Extra-curricular activity selection
 Other, please specify: _____

How will you promote the HCDSB?

- Distribute authorized HCDSB promo materials Create additional promo materials for the HCDSB
 Website ads Social media ads Newspaper ads Magazine ads Radio ads Television ads
 Education fairs Business website Other, please specify: _____

Please provide any additional information you consider relevant: _____

- I have attached additional materials**

Please note: Incomplete application forms will not be processed.