

STAFF REPORT

ITEM 9.1

2018 LONG-TERM CAPITAL PLAN (LTCP)

PURPOSE:

To present to the Board of Trustees the DRAFT 2018 Long-Term Capital Plan (LTCP) and upcoming milestones leading to the approval in principal of the new plan for June 2018.

BACKGROUND INFORMATION:

- 1) Information Report Item 10.4, “2018 LTCP Enrolment Projection Update and Annual Facility Accommodation Report” from the April 17, 2018, Regular Board Meeting.
- 2) Information Report Item 10.5, “2018 Long-Term Accommodation Plan (LTAP) Update” from the February 20, 2018, Regular Board Meeting.
- 3) Information Report Item 10.5, “Four Year Ministry Enrolment Projection and Long-Term Accommodation Plan (LTAP) Preliminary Enrolment Projection” from the December 19, 2017 Regular Board Meeting.
- 4) Information Report Item 10.4, “2017-18 Planning Services Work Plan: 2018 Education Development Charges (EDC) By-Law and 2018 Long-Term Accommodation Plan (LTAP)” from the October 3, 2017 Regular Board Meeting.

COMMENTARY:

The Long-Term Capital Plan (LTCP) is also referred to as the Long-Term Accommodation Plan (LTAP). As was discussed in the October 3, 2017 report referenced above, the Board’s Long-Term Capital Plan (LTCP) is meant to identify the following Board projects over a 15-year period:

CAPITAL PROJECTS	ACCOMMODATION REVIEWS
A) New Schools or Consolidation Projects	A) School Boundary Reviews
B) School Permanent Additions	B) School Closures and Consolidations
C) Renewal Projects & Rebuilds	C) Program Distribution

The last LTCP was last completed in June of 2013. As per the requirements of the Ministry of Education, the plan should be updated every five (5) years.

Staff have continued to progress the development of the 2018 LTCP. At the December 19, 2017, Regular Meeting of the Board, the Four-Year Ministry Enrolment Projections and preliminary 15-year enrolment projection for the LTAP was presented.

At the February 20, 2018, regular meeting of the Board, staff informed the Board of Trustees that projections were being refined with updated development information and trends. Information sheets were developed that present the 15-year enrolment projections by the Board’s Elementary Review Areas (ERA) and Secondary Review Areas (SRA), and were later posted on the Board’s School Planning website in March.

The website is as follows: <https://schoolplanning.hcdsb.org/LTCP/>

On April 17, 2018, staff provided the Board of Trustees with the 2018 LTCP Enrolment Projection and Annual Facility Accommodation Report as part of the Board package. The report outlines the Board's future school projects and potential partnership opportunities in new school projects or through the use of underutilized space. This report also informed a number of sections contained within the 2018 Long-Term Capital Plan.

As per the requirements of the Board's Community Facility and Planning Partnership Operating Policy, this information must be presented at a public meeting. Accordingly, staff has scheduled a Public Meeting on May 7, 2018, at Corpus Christi Catholic Secondary School to present the contents of the 2018 Annual Facility Accommodation Report as well as the Draft 2018 Long-Term Capital Plan. Note that on an ongoing basis, this will be the practice undertaken by staff to present both jointly given their similarities.

The following are the milestones that have been completed and are upcoming. Note these are also posted on the website for public review.

TENTATIVE DATE	FORUM	ACTIONS
October 3, 2017	Board Meeting	Report to Board regarding 2017 Planning Services Work Plan
October-November, 2017	Internal	Develop and complete preliminary enrolment projections for submission to the Ministry of Education
December 6, 2017	Ministry Submission	Memorandum 2017: SB28 Enrolment Projection Submission
December 19 2017	Board Meeting	LTCP – Preliminary Enrolment Projection Report
March/April 2018	Publish Materials Online	LTCP - Updated Projections Posted Online
April 17, 2018	Board Meeting	LTCP – 2018 Annual Facility Accommodation Report
April 2018	Notification	Notifications sent regarding LTCP Public Meeting
May 1, 2018	Board Meeting	Interim Report for LTCP
May 7, 2018	Public Meeting	Draft CPFP & 2018 LTCP Public Meeting
May 15, 2018	Board Meeting	Delegations and Information Report for LTCP
June 5, 2018	Board Meeting	Report to Board for finalized LTCP for Approval in principle

Attached for your review is Draft 2018 Long-Term Capital Plan. A printed copy has also been provided for your information and comments. This document will also be made available on the website following the meeting of May 1, 2018. Trustees are invited to attend the May 7, 2018, Public Meeting for their information.

On May 15, 2018, staff has allotted a time for the public to make delegations regarding the LTCP. Furthermore, staff also would like to have an opportunity to discuss the LTCP through an Information Report (verbal) with Trustees on this same night to inform the final version.

Following this meeting, Staff will review the Draft LTCP based on comments received. The final version of the 2018 LTCP will be presented on June 5, 2018, for Trustee consideration and approval in principle.

CONCLUSION:

Staff will continue to refine the 2018 LTCP as it progresses through its Public Meetings and consultation with the community, stakeholders, and Trustees. It is anticipated that the 2018 Long-Term Capital Plan will be completed for June 5, 2018, and be brought forward for approval in principal.

The Draft Recommendation is as follows:

DRAFT RECOMMENDATION:

RESOLUTION:

Moved by:
Seconded by:

WHEREAS, the 2018 Long-Term Capital Plan will serve as a framework to guide the implementation of the Board's long-term capital and accommodation planning strategies for the next 15-year period;

WHEREAS, the implementation of Pupil Accommodation Review and School Boundary Review projects contained within the 2018 Long-Term Capital Plan requires the Board to follow the legislative requirements under the Education Act, Ministry of Education Guidelines, and relevant Board Operating Policies and Administrative Procedures; and,

WHEREAS, the commencement and consideration for implementation of Pupil Accommodation Review and School Boundary Review projects contained within the 2018 Long-Term Capital Plan will require subsequent Board of Trustee approvals.

BE IT RESOLVED, that the Halton Catholic District School Board hereby approves in principle, the 2018 Long-Term Capital Plan.

REPORT PREPARED BY:

D. GUNASEKARA
PLANNING OFFICER OF PLANNING SERVICES

F. THIBEAULT
SENIOR ADMINISTRATOR OF PLANNING SERVICES

REPORT SUBMITTED BY:

R. NEGOI
SUPERINTENDENT OF BUSINESS SERVICES AND TREASURER OF THE BOARD

REPORT APPROVED BY:

P. DAWSON
DIRECTOR OF EDUCATION AND SECRETARY OF THE BOARD